

Specialized Programs & Services

Title: Leadership Institute

The Idaho Division of Professional-Technical Education funds and facilitates activities for the Idaho Professional-Technical Education Leadership Institute. The purpose of this Institute is to prepare the next generation of district and state professional-technical leaders. It is designed to produce forward-thinking and change-oriented leaders through a 27-month (2 years and 3 months) program of study. Six new prospective leaders will be initiated into the Institute during the Summer Conference each year. The program of study consists of four basic components:

- 1) Thirteen seminars on Idaho and National Professional-Technical policies, processes and leadership
- 2) The development of an Administrative Professional Development Plan
- 3) Attainment of an Idaho professional-technical administrator's certificate
- 4) Administrative mentoring/internship (option during third year)

A grant is applied for each year from the Division of Professional Technical Education to provide for the activities of the Leadership Institute.

Structure

A formal process for application to the Institute is required. An application to admittance into the Institute and an agreement for shared financial resources for the State Division and the district/post-secondary agency is required. Three to six applicants will be selected by a selection team from those who apply for each year's cohort group.

Each Institute activity involves one or more specialist or consultant who focuses on fundamental education and leadership concepts and issues that will assure insight into the dimensions of the operation, funding, maintenance and design of Professional-Technical Education programs. Participants are expected to attend the CTEA National Policy Seminar, CTEA National Convention, three Idaho Professional-Technical Educators' Summer Conferences, five state-level policy and planning meetings, and three Project Leadership meetings in Sun Valley. All of the policy seminars will convene on Friday afternoon and conclude around noon Saturday. Networking activities, meals and workshops will be a feature of each session. Up to twelve university semester credits (six per year) are given for Institute participation. Participants may take the opportunity to use these available toward specially designed Professional-Technical Doctoral or Education Specialist programs at the University of Idaho.

Each Institute participant is expected to complete requirements for an Idaho Professional-Technical Administrator Certificate. To qualify for the certificate at the end of two years the participant must hold an occupational endorsement and have had three years' teaching in an occupational discipline. Participants must have documented or completed at least 15 semester credits of administrative course work with financial aspects, administration of personnel, and

legal aspects required by each participant. A master's degree or equivalent work experience is required for the five-year administrative certificate. All course requirements for the Institute activities are provided by Idaho State University and the University of Idaho.

A 27-month agenda is provided for each cohort group. The individual sessions focus on personal leadership and policies/processes needed to provide the breadth and depth necessary to influence overall program quality in our secondary school and post-secondary institutions.

After two years of study and group activities the participants is honored at the Summer Conference Awards Ceremony.

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